



**SPD 1800.1 Basic-1
October 2014**

National Aeronautics and
Space Administration
John C. Stennis Space Center
Stennis Space Center, MS 39529-6000

COMPLIANCE IS MANDATORY

John C. Stennis Space Center Policy Directive Smoke Free Workplace

Stennis Policy Directive	SPD 1800.1	Basic-1
	Number	Rev.
	Effective Date: October 15, 2014	
	Expiration Date: October 15, 2019	
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Responsible Office: RA00/Center Operations Directorate		
SUBJECT: Smoke Free Workplace		

Document History Log

Status/Change/ Revision	Change Date	Originator/Phone	Description
Basic		M. Blotzer/x82584	Initial Release
Basic-1	Sept 2014	K. Wright/x83263	Admin changes. Added e-cigarette to 1.d.

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1. POLICY

- a. This directive implements the requirements of Presidential Executive Order 13058 to establish a smoke-free environment for federal employees and members of the public visiting or using federal facilities.
- b. The Executive Order requires agencies to prohibit the smoking of tobacco products in all interior space and in any outdoor areas in front of air intake ducts.
- c. Executive Order 13058 also requires agencies to restrict smoking at doorways and in courtyards in order to protect workers and visitors from environmental tobacco smoke.
- d. Smoking (including e-cigarettes) at SSC is prohibited as follows:
 - (1) Inside all interior space owned, rented, or leased by NASA SSC.
 - (2) In courtyards and in any outdoor areas within 25 feet of doorways and air intake ducts.
 - (3) In any location identified as a no-smoking area (e.g., liquid hydrogen storage tanks, fuel storage and transfer areas, etc.).
 - (4) In SSC leased GSA vehicles.
- e. Failure to comply with this policy could result in disciplinary action.

2. APPLICABILITY

- a. This SPD is applicable to all NASA/SSC civil servant personnel.
- b. This SPD is applicable to NASA/SSC tenants, concessionaires, visitors, contractors, and grant recipients to the extent spelled out in their respective contractual agreements, unless otherwise authorized.

3. AUTHORITY

Executive Order 13058, Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace.

4. APPLICABLE DOCUMENTS

None

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5. RESPONSIBILITY

5.1 Facility Managers

Facility managers shall:

- a. Post suitable signs at or near entrances to buildings and facilities indicating smoking is prohibited.
- b. Post designated no-smoking areas outside buildings and facilities where necessary to ensure personnel and operational safety or fire prevention.

5.2 Facility Operating Services Contractor (FOSC)

The FOSC shall:

- a. Identify areas where smoking shall be prohibited to ensure operational safety, for fire prevention, and to ensure the health and safety of employees and the public.
- b. Publicize and encourage participation in smoking-cessation programs.

5.3 Directors, Managers, and Supervisors

Directors, Managers, and Supervisors shall enforce this policy in those areas under their management or control.

5.4 Employees

SSC employees shall comply with this instruction and obey “no smoking” signs.

6. MEASUREMENT/VERIFICATION

Implementation and compliance with this policy will be verified by facility managers through visual observation.

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7. CANCELLATION

SPD_1800.1 Basic, dated October 15, 2009.

Signature on File

Arthur E. Goldman
Director

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