



**SPD 1800.1 Rev A
July 2019**

National Aeronautics and Space
Administration
John C. Stennis Space Center
Stennis Space Center, MS 39529-6000

COMPLIANCE IS MANDATORY

John C. Stennis Space Center Policy Directive

Smoke-Free Workplace

Stennis Policy Directive	SPD 1800.1	A
	Number	Rev.
	Effective Date: July 20, 2019	
	Expiration Date: July 20, 2024	
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Responsible Office: RA00/Center Operations Directorate		
SUBJECT: Smoke-Free Workplace		

Document History Log

Status/Change/ Revision	Change Date	Originator/Phone	Description
Basic		M. Blotzer/x82584	Initial Release.
Basic-1	Oct 2014	K. Wright/x83263	Admin changes. Added e-cigarette to l.d.
Rev A	July 2019	M. Pannell/8-2555	Revised responsibilities.

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1.0 POLICY

a. This directive implements the requirements of Presidential Executive Order 13058 to establish a smoke-free environment for federal employees and members of the public visiting or using federal facilities.

b. The Executive Order requires agencies to prohibit the smoking of tobacco products in all interior space and in any outdoor areas in front of air intake ducts.

c. Executive Order 13058 also requires agencies to restrict smoking at doorways and in courtyards in order to protect workers and visitors from environmental tobacco smoke.

d. Smoking, including electronic cigarettes (e-cigarettes) at SSC is prohibited as follows:

(1) Inside all interior space owned, rented, or leased by NASA Stennis Space Center (SSC).

(2) In courtyards and in any outdoor areas within 25 feet of doorways and air intake ducts.

(3) In any location identified as a no-smoking area (e.g., liquid hydrogen storage tanks, fuel storage and transfer areas, etc.).

(4) In SSC vehicles leased through the General Services Administration (GSA) or Government-owned vehicles.

(5) In any location where flammable or combustible materials are present.

e. Failure to comply with this policy could result in disciplinary action.

2.0 APPLICABILITY

a. This Stennis Space Center Policy Directive (SPD) is applicable to all NASA/SSC civil servant personnel.

b. This SPD is applicable to NASA/SSC tenants, concessionaires, visitors, contractors, and grant recipients to the extent spelled out in their respective agreements, unless otherwise authorized.

3.0 AUTHORITY

Executive Order 13058, Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace.

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4.0 APPLICABLE DOCUMENTS

None.

5.0 RESPONSIBILITY

5.1 Facility Managers

Facility managers shall:

- a. Monitor signage at or near entrances to buildings and facilities indicating smoking is prohibited and replace where appropriate.
- b. Monitor designated no-smoking areas outside buildings and facilities where necessary to ensure personnel and operational safety, and fire prevention.
- c. Notify building occupants of designated smoking area locations.

5.2 Stennis Operating Contractor (SOC)

The SOC shall:

- a. Identify areas where smoking shall be prohibited to ensure operational safety, for fire prevention, and to ensure the health and safety of employees and the public.
- b. Publicize and encourage participation in smoking-cessation programs.

5.3 Fire Department

The Fire Department shall:

- a. Inspect designated smoking areas and “smoking pots.”
- b. Respond to reported smoking/smoldering “smoking pots.”

5.4 Directors, Managers, and Supervisors

Directors, Managers, and Supervisors shall enforce this policy in those areas under their management or control.

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5.5 Employees

SSC employees shall comply with this instruction and obey “no smoking” signs. SSC employees shall also report any smoking/smoldering “smoking pots” to the Fire Department.

6.0 MEASUREMENT/VERIFICATION

Implementation and compliance with this policy will be verified by facility managers through visual observation.

7.0 CANCELLATION

SPD 1800.1 Basic-1, dated October 15, 2014.

Signature on File

Richard Gilbrech, PhD
Director

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